

## Appointment

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**From:** Gallagher, TheresaA [gallagher.theresaa@epa.gov]  
**Sent:** 11/14/2017 4:14:13 PM  
**To:** Gallagher, TheresaA [gallagher.theresaa@epa.gov]; Baker, Todd [Baker.Todd@epa.gov]; Andrews, Robert [Andrews.Robert@epa.gov]; Pitchford, Ann [Pitchford.Ann@epa.gov]; Schumacher, Brian [Schumacher.Brian@epa.gov]; Heithmar, Ed [heithmar.ed@epa.gov]; Moresco, Maryann [Moresco.Maryann@epa.gov]; Gregorio, Maria [Gregorio.Maria@epa.gov]  
**Subject:** Safety Committee Meeting\_November 2017  
**Attachments:** All Employee Information Meeting and Training\_Attendance Sheet\_092017.pdf; Lab Employees\_Annual Occ Safety and Health Training\_Attendance Sheet\_092....pdf; Safety Meeting Minutes - 8-9-17\_112017.docx  
**Location:** EXC Building Upstairs Conference Room #212  
**Start:** 11/21/2017 5:00:00 PM  
**End:** 11/21/2017 6:00:00 PM  
**Show Time As:** Busy

Call-in number:

**Personal Matters / Ex. 6**

Attachments added. No need to print for tomorrow's meeting; already printed.

Hi All. Let's plan the next Safety Committee Meeting for Tuesday, November 21, from 9 to 10 AM PST. Please email me your agenda item(s) so it/they can be added. Below are tentative items on the draft agenda so far:

1. Review of last meeting (August). See attached.
2. Status updates from last meeting. Highlighted in August Meeting Minutes; attached.
3. Consolidation efforts
4. Updates re: Tammy Jones-Lepp retired, New Branch Chief, Flu Clinic 2017, Medical Clearances, Exit Exams, State Fire Marshal Permit Renewal March 2018...
5. Discuss any injuries, illnesses, motor vehicle accidents, or near misses
6. Next Safety Committee Meeting will be February 2018 unless sooner due to an emergency or time critical matters, etc.
7. Open discussion/Round table

Thanks,  
~ Theresa

Theresa Gallagher, SHEM  
X2143

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